

## **Frequently Asked Questions Retreats**

### **What is the check in and check out time?**

Each group specifically sets their check in and out times; however, Sunday arrival groups typically check in at 4 pm or after. Sunday departure groups typically check out before noon, allowing us to have four hours to clean, set-up, and generally prepare the building(s) for the next group.

### **Where do I go when I arrive?**

Green Lake Bible Camp, Spicer—Your first stop will be the dining room of the Chrysalis House, which is the long two story building between the road and the lake. The main entrance is in the middle of the building and sticks out from the rest of the building. Walk down the hallway and you are in the dining room. Your host will be in the area to greet you.

St. Andrew Village, New London—Your first stop will be in the Village Lodge. It is the first building you see as you drive up the hill and has a very large deck. Follow the cement ramp to the main door. Just inside the entrance, your host will greet you.

Camp House—Your first stop will be the Dining Hall. As you pull in the main entrance, it is the first building on your left. Use the door at the end of the building. Your host will be there to greet you.

### **When I arrive will someone be in the office?**

Our main office is located at Green Lake Bible Camp in Spicer. Typical office hours are Monday-Friday, 8 am–5 pm. Your Retreat Host will be available to assist you with questions or concerns. If they are unable to answer specific billing or contract questions, they will have the appropriate staff member contact you during business hours.

### **Where do I check in to my room?**

Your host will direct you to your room. Your host is located in the dining room. If you would like a key for your room (only available for Village and Chrysalis House East Wing rooms) ask your host.

### **What is an emergency phone number?**

GLBC—(320)796-2181

Village—(320)354-2961

Camp House—(218)848-2277

### **Is there an alarm clock in my room?**

GLBC—The East Wing (motel style) Rooms in the Chrysalis House have alarm clocks, the rest of the rooms do not.

Village—The Village sleeping rooms do have alarm clocks.

Camp House—Please bring your own alarm clock. Cell phones and their alarm features do not work at Camp House.

### **Are linens provided?**

GLBC—Bed linens, pillows, and towels are provided for guests staying in the East Wing (motel style rooms) of the Chrysalis House and Rooms 200 & 202 of the West Wing. Guests staying in other areas of

GLBC should bring bed lines or a sleeping bag, a pillow and towels.

Shores of St. Andrew—Bed linens, pillows, and towels are provided for guests staying in the Village Cabins. Guests using the youth cabins (bottom of the hill) should bring their own bed linens or sleeping bag, a pillow, and towels.

Camp House—A quilt is provided for each bed. You will want to bring bed linens or a sleeping bag, a pillow, and towels with you.

### **What time are meals served?**

If your group has signed up for meals, they will be served in the Dining Hall at:

Breakfast: 8:30      Lunch: 12:00      Supper: 5:30

If your group has requested brunch rather than breakfast and lunch, brunch will be served at 10:30.

Please be prompt for meals so that your meals will be hot and tasty.

### **Lost and Found**

If you realize you have left something at camp, please contact us at our main office, (320)796-2181 or [camp@gllm.org](mailto:camp@gllm.org), with your name, phone number, a description of the item and where you might have left it. We will have housekeeping check our lost and found and the area you may have left it and notify you whether the item has been located or not. Claimed items can be picked up at camp or we will mail them to you, asking you to reimburse the camp for postage.

### **Food Allergies**

If you or someone in your group has a food allergy or special dietary needs please contact our cooks at least two weeks in advance. This allows for adequate menu planning and ordering of food. You may contact our cooks at (320)796-2181.